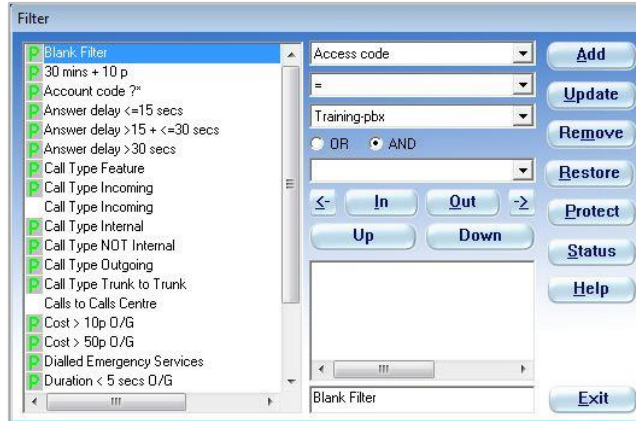




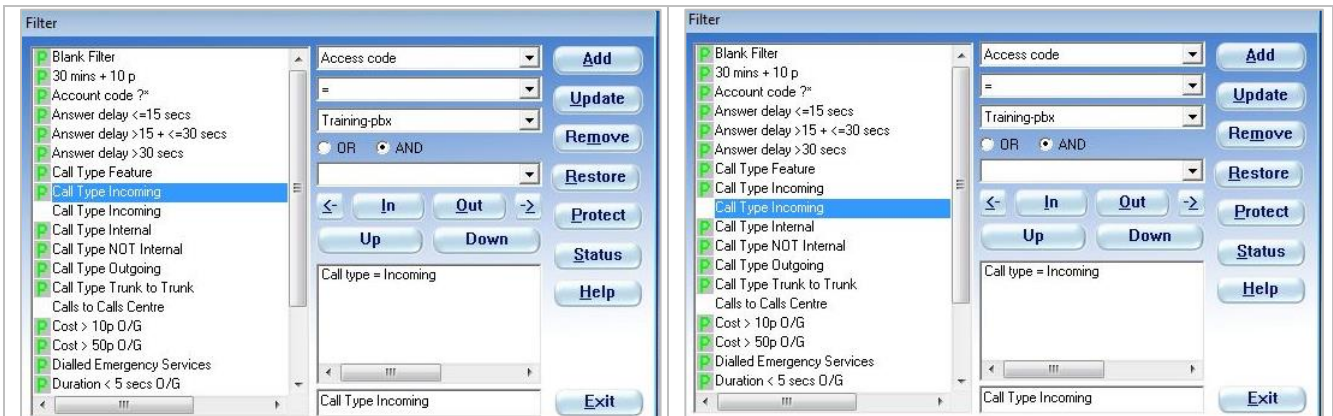
HOW TO TIDY FILTERS

In LUMBERJACK, over time your list of Filters can become a little messy. In the LUMBERJACK client software all you can really do, to Tidy Filters, is to see if there are any duplicates.

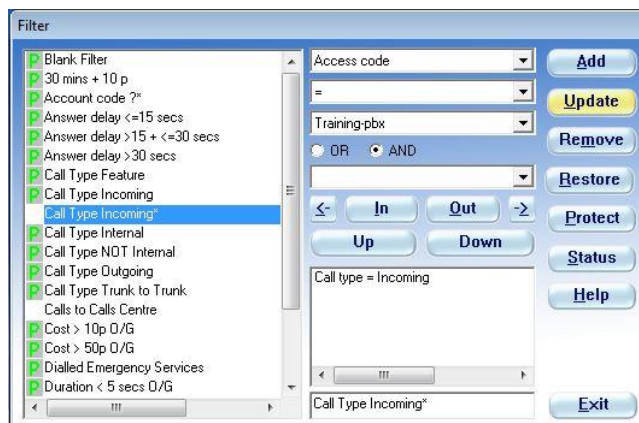
Go to **Reports>Filter**.



Scroll through the list of available filters to see if there are any duplicates. If there are, as in the above example (**Call Type Incoming**), select each example of the duplicate filter, to see if their elements are the same.



If the elements differ, rename one to reflect the difference. If the elements are identical, then rename one by adding something like * to the end of the name. This way, when you look in **Report Setup** you will be able to change any report you see using the filter with the * to the one without the *. When you are sure that no reports are using the filter with the * you will be able to **[Remove]** it.



However, in the LUMBERJACK web interface there are many more straightforward options for tidying filters, so please refer to web version of How to Tidy Filters.